

Healthwatch Network Awards of Achievement 2020

To recognise and celebrate the value and significance of Healthwatch volunteer teams across the network who have demonstrated exceptional impact within local communities, we are inviting Healthwatch colleagues to celebrate your achievements in the following area:

Award for: Celebrating our volunteer team

Rationale: To recognise the vital role that volunteer teams play in contributing to the effectiveness and success of local Healthwatch.

(This can include board/advisory/steering group members)

Criteria: Provide specific details of your volunteer involvement in local Healthwatch activity, this can include governance/decision making.

1. Overview the project and activities

This could be one project, an Enter & View visit, a Healthwatch or a community event involving your volunteers. Provide information on the different stages of the work. *The panel will be scoring applications on:*

- I. **Why was the project undertaken** (specify the need, aims and objectives for the project? (no score given: 50 words max)
- II. **How did you deliver the project;** detail the different activities your volunteers were involved in, including engagement. Please provide specific detail of how your volunteers engaged and involved people from seldom heard communities (scored: 150 words max)
- III. **How did your volunteers engage with stakeholders and manage the relationship(s) to deliver this project;** this could include community groups and commissioners of health and social care services. (scored: 100 words max)
- IV. **Describe the different roles involved;** did some volunteers take lead roles e.g. decision making and project/activity planning. You can include staff input e.g. volunteer co-ordinator's role in bringing volunteers together to deliver this project. (scored: max 100 words)
- V. **Detail how your volunteers supported and worked with each other & your staff team to deliver this project** (scored: max 100 words)

2. What impact have your volunteers made in improving local people's experiences of using health and/or social care services by delivering this project

The panel will be scoring applications on:



Healthwatch Week 2 - 6 November 2020

- I. Describe the changes made in peoples' experiences of using local services as a result of the volunteer's involvement in this project. Detail how the volunteers made this project more successful, this can include the specific contributions they made. Note: we understand that longer term outcomes may not have been reached at the point of submission (scored: max 150 words)
- II. Describe the learning and reflections from this piece of work, in particular, the volunteers' involvement which could be adapted by other Healthwatch. Detail any tools or resources that could be shared. (scored: maximum 150 words)

Supporting evidence: You can include to a maximum of five links and one attachment as part of your overall submission. This could include, links to: pictures from events, news articles/media or resources and written materials which your volunteer team has been directly involved in developing/delivering.

The project must have been carried out in the most recent Annual Report year 2019/20. You cannot enter your work delivered on the LTP. Please note that projects related to COVID activities will be a focus for the 2021 awards.

Submission notes and guidance:

Award submissions should be no more than the provided word count stated in the criteria sections and must address the detail requested. The supporting evidence, as detailed above, can be submitted with your application.

Closing date for applications:

The closing date for all applications is **9am on Monday 14th September**.

The awards will be presented as part of Healthwatch Week: 2nd - 6th November 2020

What happens next?

A panel made up of Healthwatch England Committee will judge the awards based on a short list provided to them. The short list will be drawn up by scoring applications based on the criteria set out above.

Healthwatch England Committee: www.healthwatch.co.uk/our-committee

There will be five winners and five runners up in this category.

All applicants, including those shortlisted entries will be notified the week commencing 28th September, and award winners will be announced during Healthwatch Week 2-6 November.

Further information on Healthwatch Week will be announced in due course.